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Description

JPH RECODE is a journal published by Public Health Program Study PSDKU Universitas Airlangga Banyuwangi. Our journal is published every twice a years are on October and March. JPH RECODE is on public health as discipline and practices related to preventive and promotive measures to enhance health of the public through scientific approach applying variety of technique. This focus includes area and scope such as biostatistics and health population, epidemiology, health education and promotion, health policy and administration, environmental health, public health nutrition, sexual and reproductive health, and occupational health and safety.

JPH RECODE was first published since October 2017 (Volume 1 Issue 1) with 6 manuscripts in 60 pages, then from March 2018 until now our journal has been publishing 8 manuscripts in every edition. Every edition now consists of 65-75 pages. Manuscripts are written in full Indonesian (Bahasa Indonesia) or full English except on abstracts used both languages are Indonesian and English.

The journal employs peer-review mechanism where each submitted article should be anonymously reviewed by expert peers appointed by the editor. Articles published in this journal could be in form of original article.

Focus and Scope

JPH RECODE is a scientific journal which published original articles of public health. The editors welcome scientific articles relevant to national and international public health issues. The journal welcomes submissions from around the world as well as from Indonesia. This journal is published twice a year. Focus and Scope of JPH RECODE:

1. Epidemiology
2. Health Education and Promotion
3. Environmental Health
4. Occupational Health and Safety
5. Health Administration and Policy
6. Biostatistics
7. Sexual and Reproductive Health
8. Hospital Management
9. Nutrition Science
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AUTHOR GUIDELINES FOR ONLINE SUBMISSION

HOW TO REGISTER AS AUTHOR?

- Visit the website <https://e-journal.unair.ac.id/JPHRECODE>
- Select "Online Submission"
- Click on the „Register“ link.
- Fill in the required information in the registration form.
- All fields marked with an asterisk are mandatory fields like Last name, username, password, validation text and email id.
- User can register as a Reader &/or Author. Under the field "Register as", please select "Author" also. Only those users who have registered their user ids as "Author" will be able to submit the manuscripts online. In case you forgot to register as author, you can still change your role from reader to author. For this, after login click on link "edit my profile". Now under the heading "role", also select role as author.
- Letters (alphabets) displayed for the "validation" field are case sensitive. Please enter the text as shown in the validation image.
- After filling the required details, click on the "Register" button.
- If registration is successful, you will be logged into the system. The page displayed is called "User Home page". You will also receive an email giving login details about your registration.

How to login and what is Author's user home page?

- For login to the system, click on the "Login" link at the top or enter the username & password given in the right navigation bar.
- After login, the first screen displayed is "User home page" which will have link for "Author", "Active article" & "New submission".
- Clicking on "Author" link will take you to the page which will show link for "Active" & "Archived" article.
- To check the status or details of article, click on the "Active" link. For submitting new article, click on "New submission".
- To change your profile, click on the link "Edit My Profile" under the section "My Account". You can also modify your password here.

HOW TO SUBMIT MANUSCRIPT ONLINE?

Online submission is a five-step submission process as given below:

1. START
2. UPLOAD SUBMISSION
3. ENTER METADATA
4. UPLOAD SUPPLEMENTARY FILES
5. CONFIRMATION

Click on "New submission" (if you are on User home page after login) as shown in Fig.1 below.

[Home](#) > [User Home](#)

USER HOME

RECORD AND LIBRARY JOURNAL

Author

0 Active

0 Archive

[\[New Submission\]](#)

MY ACCOUNT

- [Show My Journals](#)
 - [Edit My Profile](#)
 - [Change My Password](#)
 - [Logout](#)
-

Figure 1. Starting a new submission

Five-step submission process is described below:

STEP 1: STARTING THE SUBMISSION

JOURNAL SECTION: Select the journal section from the list of sections like Articles (if your article is in english), or Artikel (if your article is in bahasa)".

COPYRIGHT NOTICE: Authors must agree to the provisions of the Copyright Registration.

JOURNAL'S PRIVACY STATEMENT: Authors must agree to the journal's privacy statement.

COMMENTS FOR THE EDITOR: You may add any comments here if you wish to send to the editor.

[Home](#) > [User](#) > [Author](#) > [Submissions](#) > [New Submission](#)

STEP 1. STARTING THE SUBMISSION

1. **START** 2. UPLOAD SUBMISSION 3. ENTER METADATA 4. UPLOAD SUPPLEMENTARY FILES 5. CONFIRMATION

Encountering difficulties? Contact [Maisyatus suadaa irfana](#) for assistance (081231867545).

JOURNAL SECTION

Select the appropriate section for this submission (see Sections and Policies in [About the Journal](#)).

Section *

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COMMENTS FOR THE EDITOR

Enter text (optional)



Figure 2. First step of submission

STEP 2: UPLOADING THE SUBMISSION

SUBMISSION FILE: Submission file is your manuscript document file. Submission file should be a wordprocessing document as it may require editing at later stage. Try to keep the size of this main manuscript file minimum. In case the file size is more, remove the figures, images, tables, etc from the main document to reduce the file size. These figures, images, tables can be uploaded in step 4 i.e. "Uploading Supplementary Files".

CHOOSE FILE: Click on "Browse" or "Choose file" button to open a Choose File window for locating the file on the hard drive of your computer. Locate the file you wish to submit and select it. Click "Open" on the Choose File window, which places the name of the file on this page.

UPLOAD FILE: Don't forget to click on Upload, which uploads the file from your computer to the journal's web site and renames it following the journal's conventions. In case you upload wrong file, you can replace it by uploading new file.

STEP 2. UPLOADING THE SUBMISSION

1. START 2. **UPLOAD SUBMISSION** 3. ENTER METADATA 4. UPLOAD SUPPLEMENTARY FILES 5. CONFIRMATION

To upload a manuscript to this journal, complete the following steps.

1. On this page, click Browse (or Choose File) which opens a Choose File window for locating the file on the hard drive of your computer.
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4. Click Upload on this page, which uploads the file from the computer to the journal's web site and renames it following the journal's conventions.
5. Once the submission is uploaded, click Save and Continue at the bottom of this page.

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SUBMISSION FILE

File Name	18174-67391-1-SM.docx
Original file name	RLJ Article.docx
File Size	77KB
Date uploaded	2020-03-09 04:50 AM

Replace submission file

Choose File No file chosen

Upload

Save and continue

Cancel

Figure 3. Uploading submission file

Once the submission file is successfully uploaded, click on "Save and continue" button to go to next step i.e. Step 3.

STEP 3: ENTERING THE SUBMISSION'S METADATA

AUTHOR DETAILS: The first section of metadata covers the author details. The submitting author's details like name, email, Organization, Country, etc will automatically appear in the Authors metadata as shown in the Fig. 5 below. Click on the button "Add Author" to enter details of additional authors. In case of multiple authors, you can reorder authors to appear in the order they will be listed on publication. You can also select author as Principal contact for editorial correspondence.

TITLE AND ABSTRACT: Enter title & abstract of the article. Don't apply any formatting to the title like bold, italics, etc.

STEP 3. ENTERING THE SUBMISSION'S METADATA

1. START 2. UPLOAD SUBMISSION 3. ENTER METADATA 4. UPLOAD SUPPLEMENTARY FILES 5. CONFIRMATION

AUTHORS

First Name *

Middle Name

Last Name *

Email *

ORCID ID

ORCID iDs can only be assigned by the ORCID Registry. You must conform to their standards for expressing ORCID iDs, and include the full URI (eg. <http://orcid.org/0000-0002-1825-0097>).

URL

Affiliation

(Your institution, e.g. "Simon Fraser University")

Country

Bio Statement (E.g., department and rank)

TITLE AND ABSTRACT

Title *

Abstract *

Figure 4. Author details, title & abstract metadata

INDEXING: Add the keywords under indexing section which helps in searching the article. Separate the multiple keywords by semicolon (;).

CONTRIBUTORS AND SUPPORTING AGENCIES: Identify agencies (a person, an organization, or a service) that made contributions to the content or provided funding or support for the work presented in this submission. Separate them with a semi-colon (e.g. John Doe, Metro University; Master University, Department of Computer Science).

REFERENCES: Provide a formatted list of references for works cited in this submission. Please separate individual references with a blank line.

INDEXING

Provide terms for indexing the submission; separate terms with a semi-colon (term1; term2; term3).

Academic discipline and sub-disciplines	<input type="text" value="Library, Record, Archives, Information Studies"/>
Subject classification	<input type="text"/>
Keywords	<input type="text"/>
Geo-spatial coverage	<input type="text"/>
Chronological or historical coverage	<input type="text"/>
Research sample characteristics	<input type="text"/>
Type, method or approach	<input type="text" value="Qualitative and quantitative approach"/>
Language	<input type="text" value="en"/> English=en; French=fr; Spanish=es. Additional codes.

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Identify agencies (a person, an organization, or a service) that made contributions to the content or provided funding or support for the work presented in this submission. Separate them with a semi-colon (e.g. John Doe, Metro University; Master University, Department of Computer Science).

Agencies	<input type="text"/>
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REFERENCES

Provide a formatted list of references for works cited in this submission. Please separate individual references with a blank line.

References	<input type="text"/>
------------	----------------------

Figure 5. Indexing, Contributors, Reference Metadata

STEP 4: UPLOADING SUPPLEMENTARY FILES

This step is optional. Supplementary Files (see Fig. 6) can be uploaded in any file format like TIF, JPG, GIF, Word, etc. Locate the file you want to submit and select it. Click "Open" on the Choose File window, which places the name of the file on this page. Click on the button "Upload" which will open a page for entering supplementary file metadata as shown in Fig. 7 below. Click on "Save and continue" to upload the file from your computer to the journal's web site and renames it following the journal's conventions.

STEP 4. UPLOADING SUPPLEMENTARY FILES

1. START 2. UPLOAD SUBMISSION 3. ENTER METADATA 4. **UPLOAD SUPPLEMENTARY FILES** 5. CONFIRMATION

This optional step allows Supplementary Files to be added to a submission. The files, which can be in any format, might include (a) research instruments, (b) data sets, which comply with the terms of the study's research ethics review, (c) sources that otherwise would be unavailable to readers, (d) figures and tables that cannot be integrated into the text itself, or other materials that add to the contribution of the work.

ID	TITLE	ORIGINAL FILE NAME	DATE UPLOADED	ACTION
<i>No supplementary files have been added to this submission.</i>				
Upload supplementary file		Choose File	Submission details.png	Upload
Save and continue		Cancel		

Figure 6. Uploading supplementary files

STEP 4A: ADD A SUPPLEMENTARY FILE

To index this supplementary material, provide the following metadata for the uploaded supplementary file.

STEP 4A. ADD A SUPPLEMENTARY FILE

1. START 2. UPLOAD SUBMISSION 3. ENTER METADATA 4. **UPLOAD SUPPLEMENTARY FILES** 5. CONFIRMATION

[<< Back to Supplementary Files](#)

SUPPLEMENTARY FILE METADATA

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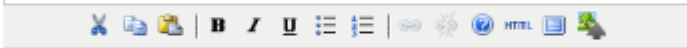
Title *

Creator (or owner) of file

Keywords

Type Specify other

Brief description



Publisher

Contributor or sponsoring agency

Date YYYY-MM-DD
Date when data was collected or instrument created.

Source

Language

English=en; French=fr; Spanish=es. Additional codes.

SUPPLEMENTARY FILE

File Name	18174-67393-1-SP.png
Original file name	Submission details.png
File Size	12KB
Date uploaded	2020-03-09 05:06 AM

Present file to reviewers (without metadata), as it will not compromise blind review.

Replace file No file chosen

* Denotes required field

Figure 7. Supplementary file metadata

Click on “Save and continue” button to go to next step i.e. Step 5.

STEP 5: CONFIRMING THE SUBMISSION

You will see the file summary as shown in Fig. 8 below which will have list of main manuscript file & supplementary file (if submitted). Click on "Finish Submission" to complete the submission. Click on "Active submissions" to check the status of your article. You will receive an acknowledgement by email and will be able to view your submission's progress through the editorial process by logging in to the journal website <https://e-journal.unair.ac.id/RLJ/index>.

STEP 5. CONFIRMING THE SUBMISSION

1. START 2. UPLOAD SUBMISSION 3. ENTER METADATA 4. UPLOAD SUPPLEMENTARY FILES 5. CONFIRMATION

To submit your manuscript to Record and Library Journal click Finish Submission. The submission's principal contact will receive an acknowledgement by email and will be able to view the submission's progress through the editorial process by logging in to the journal web site. Thank you for your interest in publishing with Record and Library Journal.

FILE SUMMARY

ID	ORIGINAL FILE NAME	TYPE	FILE SIZE	DATE UPLOADED
67391	RLJ ARTICLE.DOCX	Submission File	77KB	03-09
67393	SUBMISSION DETAILS.PNG	Supplementary File	12KB	03-09

Finish Submissi

Figure 8. Completing submission

HOW TO SEE THE PROGRESS OF THE SUBMISSION?

Authors are informed about the progress of the submission by generated email. Online publishing system informs about every important step of the review and editing process. Author should login to the system to see the progress of the submission and to take the required action.

ACTIVE SUBMISSIONS: After login, click on the link "Author". This page will show two tabs (links)- one for "Active" & other for "Archive". "Active" will show list of articles with its details like article id, date of submission, authors, title & its status. "Archive" will show list of articles which are either rejected or published.

ARTICLE STATUS: After successful submission of article, the system will show its status as "Awaiting Assignment". When Editor will send the article for peer review, its status will change to "In review". When the article is accepted for publishing, its status will be shown as "In editing".

List of various statuses given for each article is described in Table 1 below:

Table 1. List of article status

Status	Description
Awaiting Assignment	The submission has been completed by you. You cannot now delete the submission from the system yourself. The Editor can now see the submission, and must assign an Editor or Section Editor to it. Author still have chance to update the metadata details like authors, title, abstract and keywords until article is assigned by the editor.
Incomplete	The submission is not complete. You had left the submission in between without completing the submission. You can return and finish the submission at any time. You can continue submission from the step where you had left it last time. Author can also delete the incomplete article.
In Review	The submission is now in the review process. You should receive notification on the review decision.
In Editing	The submission has completed the review process and has been accepted for publication; it will now make its way through the system's copyediting, layout editing and proofreading processes.
Archived	The submission has been rejected. Article is no longer in active process. All such articles are listed under the tab "Archived".

ARTICLE DETAILS: After login, click on the ARTILCE TITLE link to view the details of the article. This page will show three tabs (links)- SUMMARY, REVIEW & EDITING. SUMMARY page displays the short summary of the submission and the metadata as shown in Fig. 9 below.

#10587 SUMMARY

SUMMARY
REVIEW
EDITING

SUBMISSION

Authors	Muhammad Rifky Nurpratama
Title	MEMAHAMI BERBAGI INFORMASI DIGITAL NATIVES DI MEDIA SOSIAL
Original file	10587-36505-1-SM.DOC 2018-11-29
Supp. files	None ADD A SUPPLEMENTARY FILE
Submitter	Muhammad Rifky Nurpratama
Date submitted	November 29, 2018 - 01:50 PM
Section	Articles
Editor	Esti Putri

STATUS

Status	In Review
Initiated	2018-11-29
Last modified	2019-03-25

SUBMISSION METADATA

[EDIT METADATA](#)

AUTHORS

Name	Muhammad Rifky Nurpratama
Affiliation	Mahasiswa S2 Manajemen Informasi Perpustakaan UGM
Country	Indonesia
Bio Statement	—

Principal contact for editorial correspondence.

TITLE AND ABSTRACT

Title	MEMAHAMI BERBAGI INFORMASI DIGITAL NATIVES DI MEDIA SOSIAL
Abstract	

Figure 9. Article details - Summary

Second tab "REVIEW" displays the status of the review process as shown in Fig. 10 below.

#10587 REVIEW

SUMMARY
REVIEW
EDITING

SUBMISSION

Authors	Muhammad Rifky Nurpratama
Title	MEMAHAMI BERBAGI INFORMASI DIGITAL NATIVES DI MEDIA SOSIAL
Section	Articles
Editor	Esti Putri

PEER REVIEW

ROUND 1

Review Version	10587-36507-2-RV.DOC 2019-03-25
Initiated	2019-03-25
Last modified	2019-04-15
Uploaded file	Reviewer A 10587-43820-1-RV.DOC 2019-03-27 Reviewer B 10587-44871-1-RV.DOC 2019-04-15

EDITOR DECISION

Decision	—
Notify Editor	Editor/Author Email Record No Comments
Editor Version	10587-43638-1-ED.DOC 2019-03-25
Author Version	None
Upload Author Version	<input type="button" value="Choose File"/> No file chosen <input style="margin-left: 20px;" type="button" value="Upload"/>

Figure 10. Article details - Review

Author can view the editor version of the manuscript and can also upload the author version of manuscript if he had been asked for revision by the editor. An overview of the editing status after the paper's acceptance is displayed in 3rd tab.

#10587 EDITING

SUMMARY
REVIEW
EDITING

SUBMISSION

Authors: Muhammad Rifky Nurpratama

Title: MEMAHAMI BERBAGI INFORMASI DIGITAL NATIVES DI MEDIA SOSIAL

Section: Articles

Editor: Esti Putri

COPYEDITING

COPYEDIT INSTRUCTIONS

Copyeditor: None

REVIEW METADATA	REQUEST	UNDERWAY	COMPLETE
1. Initial Copyedit File: None	—	—	—
2. Author Copyedit File: None	—	—	
<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload"/>			
3. Final Copyedit File: None	—	—	—

Copyedit Comments No Comments

LAYOUT

Layout Editor: None

REVIEW METADATA	REQUEST	UNDERWAY	COMPLETE	VIEWS
None	—	—	—	

Galley Format: FILE
None

Supplementary Files: FILE
None

Layout Comments No Comments

PROOFREADING

Proofreader: None

REVIEW METADATA	REQUEST	UNDERWAY	COMPLETE
1. Author	—	—	
2. Proofreader	—	—	—
3. Layout Editor	—	—	—

Proofreading Corrections No Comments PROOFING INSTRUCTIONS

Figure 11. Article details – Editing

TECHNICAL SUPPORT

For any query regarding technical support or assistance for online submission, send email to info.rjonline@gmail.com.

WRITING TECHNIQUES OF RESEARCH ARTICLES START 2020

**TITLE WRITTEN IN ENGLISH (UPPERCASE, TNR 11, BOLD, SPACE 1, CENTER)
(MAXIMUM 15 WORDS)**

Title Written in Indonesian (Capital Each Word except conjunction is lowercase, TNR 11, Bold, Space 1 center) (Maximum of 15 words)

(Do not include the name of the author, agency, and e-mail in the article. All three will be written in the title page article format)

ARTICLE INFO

Article History:

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July, 5th, 2019

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ABSTRACT

*The abstract is written in two languages are English and Indonesian, a maximum of 250 words. The abstract is written in Times New Roman 10 letters, spaced 1 in 1 column format. **Background:** contains the background of the problem, some literature studies, identification of research problems. **Purpose:** Contains research objectives that are described in a concise, clear, and concise manner. **Methods:** It contains research designs, research objectives (population and samples), data sources, data collection techniques and instruments, and data analysis. **Results:** The results of the study can be explained with the sentence as an example "the study shows the relationship of environmental factors with the incidence of tuberculosis in children because $p = 0.02 < \alpha = 0.05$ ". **Conclusion:** contains research findings in the form of answers to questions and research objectives in the form of the core of the research.*

Keywords: must be written with 3-6 words

(example: behavior, pregnant women, nutritional status)

ABSTRAK

Abstrak ditulis dalam dua bahasa yaitu Bahasa Inggris dan Bahasa Indonesia maksimal 250 kata. Abstrak ditulis dengan huruf Times New Roman 10, spasi 1 dengan format 1 kolom. **Latar Belakang:** berisi latar belakang masalah, beberapa kajian pustaka, identifikasi masalah penelitian. **Tujuan:** Berisi tujuan penelitian yang dijabarkan secara padat, jelas, dan singkat. **Metode:** Berisi rancangan atau desain penelitian, sasaran penelitian (populasi dan sampel), sumber data, teknik dan instrumen pengumpulan data, dan analisis data. **Hasil:** Hasil penelitian dapat dijelaskan dengan kalimat sebagai contoh "penelitian menunjukkan adanya hubungan faktor lingkungan dengan kejadian Tuberkulosis pada anak karena $p = 0,02 < \alpha = 0,05$ ". **Kesimpulan:** berisi hasil temuan penelitian yang berupa jawaban dari pertanyaan dan tujuan penelitian yang berupa inti dari penelitian.

Kata kunci: kata kunci ditulis dalam 3-6 kata

(contoh: perilaku, ibu hamil, status gizi)

INTRODUCTION (bold, space 1)

The introduction contains background problems followed by several literature reviews, identification of problems with the inverse pyramid method starting from global, national, local and ending research objectives. The entire introduction is presented in an integrated manner in the form of paragraphs, with the length of the introduction 15% -20% of the total length of the article. Each paragraph starts with words that are indented into five digits.

METHOD (bold, space 1)

The method section contains an explanation in the form of paragraphs about the design or research design, research objectives (population and sample), data sources, data collection techniques and

instruments, and data analysis conducted by researchers with a length of 10% -15% of the total length of the article.

The paragraph starts with words that are indented into five digits. In the method section of this research, if there are ethical test results, they can be listed (number, location, and date of ethical testing).

RESULT (bold, space 1)

The results contain research output by describing authentic and valid findings and following the objectives and research methods. The writing result is written with indented into five digits. **Examples of writing statistical results in table format are:**

Table 1. Risk of Exposure to Cigarette Smoke Against Incidence of Anemia in Pregnant Women Year X in the Work Area of Health Center Y

Exposure to Cigarette Smoke	Anemia		Total	Odds Ratio
	Yes	No		
.....	4,04
.....	
Total	

Examples of explanation / narrative table is: The results showed a risk of

exposure to cigarette smoke to the incidence of anemia in pregnant women by 4.04 times because OR = 4.09; 95% CI (1.07 <OR <16.26).

Table 2. Relationship between Environmental Factors and the Occurrence of Tuberculosis in Year X Children in District Y

Environmental Factors	Tuberculosis in Children		Total	p value
	Yes	No		
.....	0,02
.....	
Total	

Example explanation / narrative table is: The results showed an association of environmental factors with the incidence of tuberculosis in children.

The descriptions or table titles are placed on the table. Each table must be numbered (such as: "Table 1"). The table is typed in 1 space with the letter size 11 pt and is numbered according to the appearance in the text. The table title is short and complete.

The table may not be clipped must be made into one page. However, if it has to be continued on the next sheet, the table title will be returned and the information "cont". Table writing cannot precede the narration. Table Title uses Capitalize Each Word (except the lowercase conjunctions).

Then, the sample results in the form of figure are:

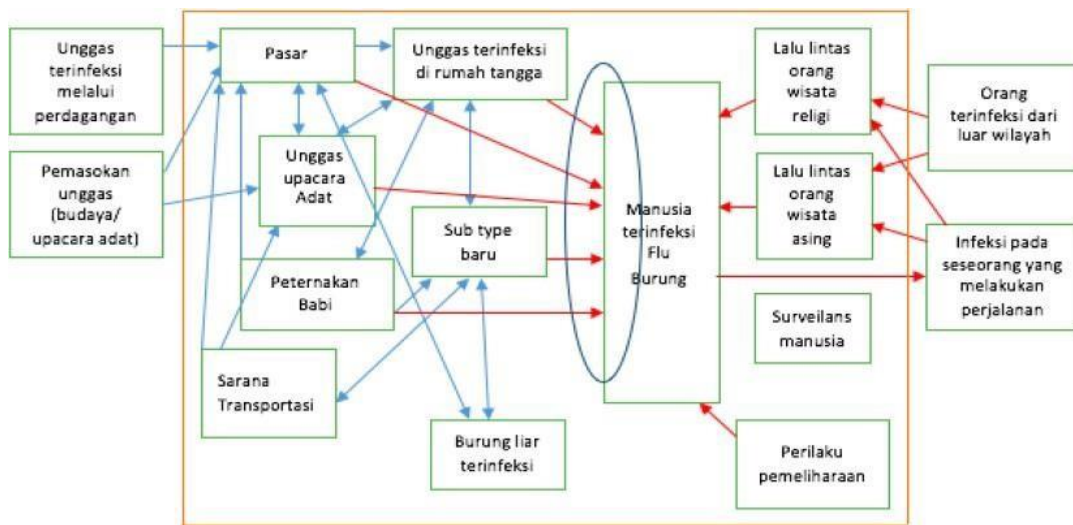
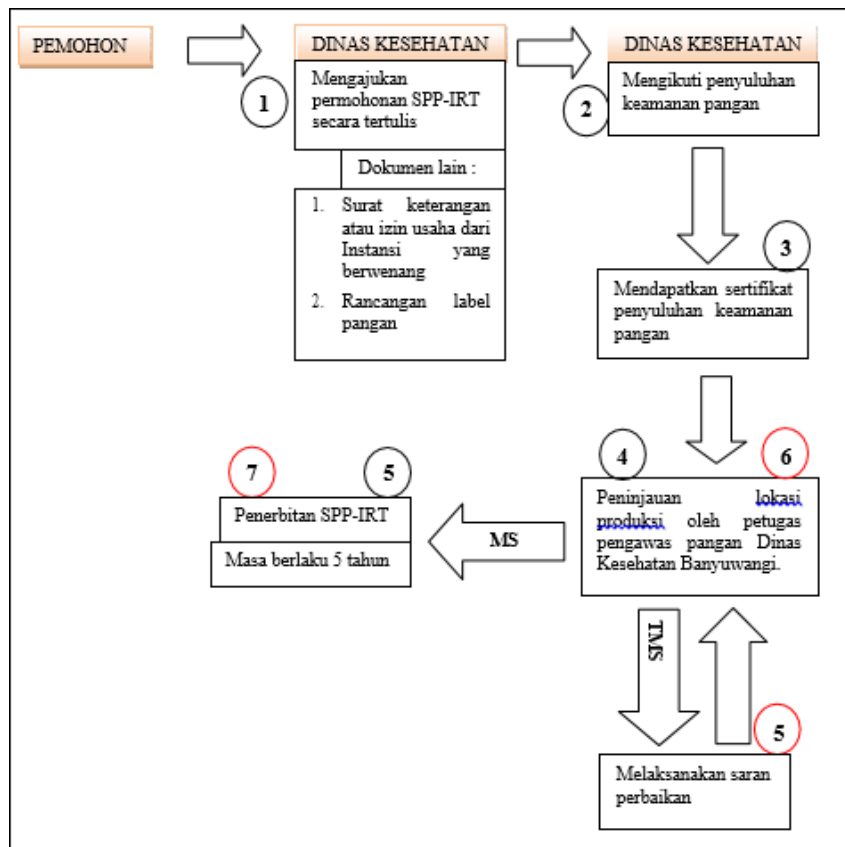


Figure 1. Risk Pathway Kejadian Flu Burung

The description or title of the image is placed under the picture. Each picture must be numbered (such as: "Figure 1"). The title of the image is made brief and complete. Images must not be cropped must be made into one page and center position. Then, the image resolution must be high so that the image does not break. Table Title uses Capitalize Each Word (except the lowercase conjunctions). If the image is from a secondary data source, then the source is written below the image. Like the example below:



Source: Perka BPOM, 2009

Figure 2. Mekanisme mendapatkan SPP-IRT (Perka BPOM)

DISCUSSION (bold, space 1)

The discussion contains the interpretation of results and comparisons with the theory, literature, or the results of relevant previous research. The reference library looks at the proportion of issues published in the last 10 years. Each research result must be discussed as deeply as possible. The length of exposure is 20% -60% of the total article length. Each paragraph starts with words that are indented into five digits.

Research limitation (bold, capital each word, space 1) (if there are)

The research limitations contain about the limitations that exist in the study which limitations affect the research results. Writing research limitations is indented into five digits in 1-2 paragraphs only.

CONCLUSION (bold, space 1)

The conclusion contains research findings in the form of answers to questions and research objectives in the form of the core of the research. Conclusions do not repeat the results or discussion, but important points from the results of the study are presented in conclusions.

Conclusions are made in the form of paragraphs and not in the form of bulleting or numbering. Writing a conclusion is indented into five digits in 1-2 paragraphs only.

SUGGESTIONS (bold, space 1)

Suggestions contain input or recommendations from the author for the reader or for those who want to research the same domain. Suggestions refer to the objective, logical, and effective and operational that the research needs to be continued.

ACKNOWLEDGMENTS (if there are)

The acknowledgments are mainly addressed to research funders or donors. Acknowledgments can also be conveyed to those who helped carry out the research. Each paragraph starts with words that are indented into five digits.

REFERENCES (bold, space 1)

All references or citations in the article text must be in the bibliography. Writing references in the text according to Harvard Style rules. The maximum number of

references is 30, which is at least 80% of references from the last 5 years of journals, while the remaining 20% comes from books published in the last 10 years or other relevant sources. Reference writing is recommended using the Mendeley application. Written without using serial number. Enter the author's last name and initials first name sorted according to the author's initial name. A maximum of 2 people are written by all authors. If more than 2 people, followed by "dkk" or "et al".

The reference source must be a primary reference source and not a quote taken from another source (example: WHO, 1995 in the Ministry of Health Republic of Indonesia, 2015). Authors are not allowed to use from references from blogspot.com, wordpress.com, or other articles that are not published in journals. The reference / issue list is arranged in the following manner and is sorted alphabetically and chronologically space 1 using two columns.

1. Text Book

a. Single author

Baxter, C. 1997. *Race equality in health care and education*. Philadelphia: Balliere Tindall.

b. Two or three author

Cone, J.D., & Foster, S.L. 1993. *Dissertations and theses from start to finish: Psychology and related fields*. Washington, DC: American Psychological Association.

c. Author in the form of a team or government agency, organization, association

American Psychiatric Association. 1994. *Diagnostic and statistical manual of mental disorders* (4th ed.). Washington, DC: Author.

University of Waikato. 1967. *First hall of residence* (Information series No. 3). Hamilton, New Zealand: Author.

d. Series/multi volume book (editor as writer)

Helber, L. E. 1995. Redeveloping mature resorts for new markets. In M. V. Conlin & T. Baum (Eds.), *Island tourism: Management*

principles and practice (pp. 105-113). Chichester, England: John Wiley.

Koch, S. (Ed.). 1959-1963. *Psychology: A study of science* (Vols. 1-6). New York: McGraw-Hill. Terjemahan

Kotler, Philip. 1997. *Manajemen pemasaran : Analisis, perencanaan, implementasi* (Hendra Teguh & Ronny Antonius Rusli, Penerjemah.). Jakarta: Prenhallindo. Bab buku pada buku yang memiliki editor

2. Papers

a. Conference papers - online

Bochner, S. 1996, November. *Mentoring in higher education: Issues to be addressed in developing a mentoring program*. Paper presented at the Australian Association for Research in Education Conference, Singapore. Diakses dari <http://www.aare.edu.au/96pap/bochs96018.txt>

b. Seminar papers, conferences, et al.

Crespo, C.J. 1998, March. *Update on national data on asthma*. Paper presented at the meeting of the National Asthma Education and Prevention Program, Leesburg, VA.

c. Proceedings:

Hopkins, W. C., Horton, M. J., and Arnold, C. S. (1995) "*Target-Independent High-Level Microprogramming*." Proceeding of the 18th Annual Workshop on Microprogramming. IEEE Computer Society Press, Los Angeles, 137 - 144.

3. Journal

a. Journal – elektronik version with DOI
Hohepa, M., Schofield, G., & Kolt, G. S.

2006. Physical activity: What do high school students think? *Journal of Adolescent Health*, 39(3), pp. 328-336. doi:10.1016/j.jadohealth.2005.12.024

b. Journal–elektronik version without DOI
Harrison, B., & Papa, R. 2005. The development of an indigenous knowledge program in a New Zealand Maori-language immersion school.

Anthropology and Education Quarterly, 36(1), pp. 57-100. Diakses dari ProQuest Education Journals database.

c. Journal – hardfile

Jagiello Paul J., Peter S. Thorne, Janet L. Watt, Kathy L. Freese, Timothy J. Quinn and David A. Schwartz. 1996. Grain Dust and Endotoxin Inhalation Challenges Produce Similar Inflammatory Responses in Normal Subjects. *Chest*. 110:263-70

d. Journal (internet version)

Snell, D., & Hodgetts, D. (n.d.). The psychology of heavy metal communities and white supremacy. *Te Kura Kete Aronui*, 1. Available at: <http://www.waikato.ac.nz/wfass/tkka>.

Suparwati, K., Muliarta, I. dan Irfan, M. 2017. Senam Tai Chi Lebih Efektif Meningkatkan Fleksibilitas Dan Keseimbangan Daripada Senam Bugar Lansia Pada Lansia Di Kota Denpasar, *Sport and Fitness Journal*, 5(1), pp. 82–93. Diakses dari: <https://ojs.unud.ac.id/index.php/sport/article/view/28880>.

Pangemanan, D. H. C., Engka, J. N. A. dan Supit, S. 2013. Gambaran Kekuatan Otot Dan Fleksibilitas Sendi Ekstremitas Atas Dan Ekstremitas Bawah Pada Siswa/I Smkn 3 Manado, *Jurnal Biomedik (Jbm)*, 4(3), pp. 109–118. doi: 10.35790/jbm.4.3.2012.1217.

4. Undergraduated / Tesis / Disertasi

a. Skripsi (undergraduated thesis) / Tesis (thesis) / Disertasi (dissertation – hardfile
Dewstow, R. A. 2006. *Using the Internet to enhance teaching at the University of Waikato* (Unpublished master's thesis). University of Waikato, Hamilton, New Zealand.

b. Skripsi (undergraduated thesis) / Tesis (thesis) / Disertasi (dissertation) – web version
Dewstow, R. A. 2006. *Using the Internet to enhance teaching at the University of Waikato* (Master's thesis, University of Waikato, Hamilton, New Zealand). Diakses dari

<http://researchcommons.waikato.ac.nz/handle/10289/2241>

5. Web

Statistics New Zealand. 2007. *New Zealand in profile 2007*. Diakses dari <http://www.stats.govt.nz>

6. Government Rules

Kementerian Kesehatan Republik Indonesia. 2001. Peraturan Pemerintah Republik Indonesia Nomor 81 Tahun 2001 tentang Alat dan Mesin Budidaya Tanaman. Jakarta: Kementerian Kesehatan RI.

TEKNIK PENULISAN ARTIKEL DIMULAI TAHUN 2020

JUDUL DITULIS DALAM BAHASA INDONESIA (UPPERCASE, TNR 11, BOLD, SPASI 1, CENTER) (MAKSIMAL 15 KATA)

Judul Ditulis Dalam Bahasa Inggris (Capital Each Word kecuali kata penghubung lowercase, TNR 11, Bold, Space 1 center) (Maksimal 15 Kata)

(Jangan cantumkan nama penulis, instansi, dan email dalam artikel. Ketiga hal tersebut dituliskan dalam format *title page article*)

ARTICLE INFO

Article History:

Received:
July, 5th, 2019

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From August, 30th,
2019

Accepted:
September, 2nd, 2019

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October, 4th 2019

ABSTRACT

*The abstract is written in two languages are English and Indonesian, a maximum of 250 words. The abstract is written in Times New Roman 10 letters, spaced 1 in 1 column format. **Background:** contains the background of the problem, some literature studies, identification of research problems. **Purpose:** Contains research objectives that are described in a concise, clear, and concise manner. **Methods:** It contains research designs, research objectives (population and samples), data sources, data collection techniques and instruments, and data analysis. **Results:** The results of the study can be explained with the sentence as an example "the study shows the relationship of environmental factors with the incidence of tuberculosis in children because $p = 0.02 < \alpha = 0.05$ ". **Conclusion:** contains research findings in the form of answers to questions and research objectives in the form of the core of the research. **Keywords:** must be written with 3-6 words (example: behavior, pregnant women, nutritional status)*

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PENDAHULUAN (bold, spasi 1)

Bagian pendahuluan berisi latar belakang masalah yang diikuti dengan beberapa kajian pustaka, identifikasi masalah dengan metode piramida terbalik mulai dari global, nasional, lokal dan berakhir tujuan penelitian. Seluruh bagian pendahuluan dipaparkan secara terintegrasi dalam bentuk paragraf, dengan panjang pendahuluan 15%-20% dari total panjang artikel. Penulisan pendahuluan dituliskan dengan menjorok ke dalam lima digit.

METODE (bold, spasi 1)

Bagian metode berisi paparan dalam bentuk paragraf tentang rancangan atau desain penelitian, sasaran penelitian (populasi dan sampel), sumber data, teknik dan instrumen

pengumpulan data, dan analisis data yang dilakukan peneliti dengan panjang 10%-15% dari total panjang artikel.

Penulisan metode dituliskan dengan menjorok ke dalam lima digit. Pada bagian metode penelitian ini, apabila terdapat hasil uji etiknya dapat dicantumkan (nomor, lokasi, dan tanggal uji etik).

HASIL (bold, spasi 1)

Hasil berisi keluaran penelitian dengan memaparkan temuan-temuan yang otentik dan valid serta sesuai dengan tujuan dan metode penelitian. Penulisan hasil dituliskan dengan menjorok ke dalam lima digit. **Contoh penulisan hasil statistik dalam format tabel yaitu:**

Tabel 1. Risiko Paparan Asap Rokok Terhadap Kejadian Anemia pada Ibu Hamil Tahun X di Wilayah Kerja Puskesmas Y

Paparan Asap Rokok	Kejadian Anemia		Total	Odds Ratio
	Ya	Tidak		
.....	4,04
.....	
Total	

Contoh penjelasan/narasi tabel adalah Hasil penelitian menunjukkan adanya risiko

paparan asap rokok terhadap kejadian anemia ibu hamil sebesar 4,04 kali karena OR=4,09; 95% CI (1,07<OR<16,26).

Tabel 2. Hubungan Faktor Lingkungan Dengan Kejadian Tuberkulosis pada Anak Tahun X di Kabupaten Y

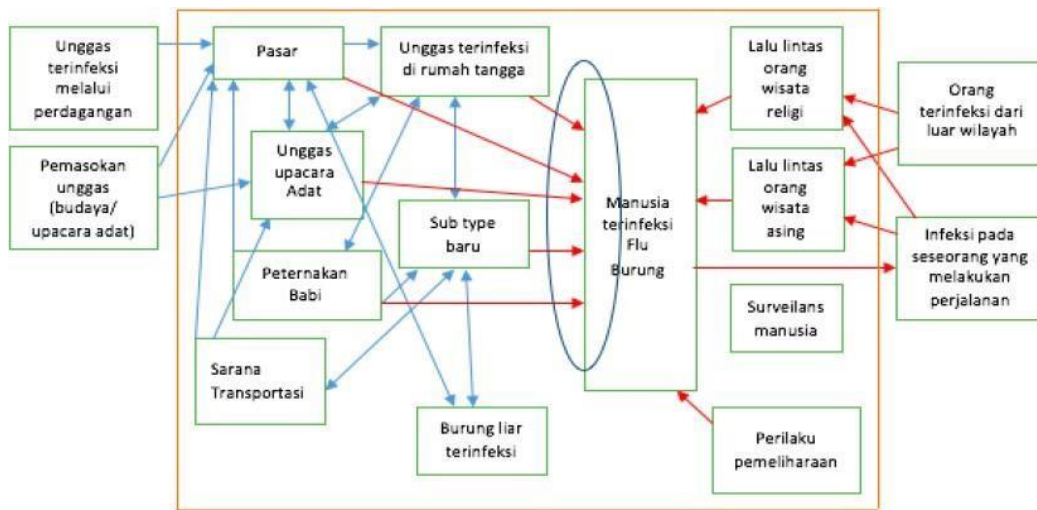
Faktor Lingkungan	Kejadian Tuberkulosis pada Anak		Total	p value
	Ya	Tidak		
.....	0,02
.....	
Total	

Contoh penjelasan/ narasi tabel adalah Hasil penelitian menunjukkan adanya hubungan faktor lingkungan dengan kejadian Tuberkulosis pada anak karena $p = 0,02 < \alpha = 0,05$.

Keterangan atau judul tabel diletakkan di atas tabel. Masing-masing tabel harus diberi nomor (seperti: "Tabel 1"). Tabel diketik 1 spasi dengan ukuran huruf 11 pt dan diberi nomor urut sesuai dengan penampilan dalam teks. Judul tabel dibuat singkat dan lengkap.

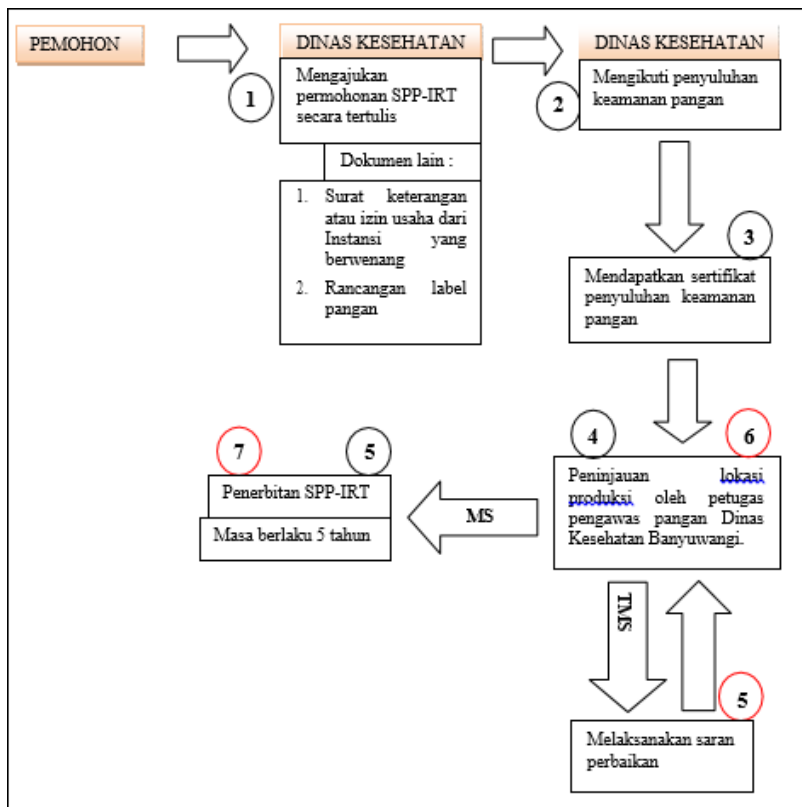
Tabel tidak boleh terpotong harus dijadikan menjadi satu halaman. Namun, jika harus dilanjutkan dilembar berikutnya diberi judul tabel kembali serta keterangan "lanjutan". Penulisan tabel **tidak boleh** mendahului narasinya. Judul Tabel menggunakan *Capitalize Each Word* (kecuali kata penghubung *lowercase*).

Kemudian, contoh hasil dalam bentuk gambar yaitu:



Gambar 1. Risk Pathway Kejadian Flu Burung

Keterangan atau judul gambar diletakkan dibawah gambar. Masing-masing gambar harus diberi nomor (seperti: “Gambar 1”). Judul gambar dibuat singkat dan lengkap. Gambar tidak boleh terpotong harus dijadikan menjadi satu halaman serta posisi *center*. Kemudian, resolusi gambar harus tinggi agar gambar tidak pecah. Judul Tabel menggunakan *Capitalize Each Word* (kecuali kata penghubung *lowercase*). Jika gambar berasal dari sumber data sekunder, maka sumber ditulis dibawah gambar. Seperti contoh dibawah ini :



Sumber: Perka BPOM, 2009
 Gambar 2. Mekanisme mendapatkan SPP-IRT (Perka BPOM)

PEMBAHASAN (bold, spasi 1)

Pembahasan berisi pemaknaan interpretasi hasil dan perbandingan dengan teori, pustaka, atau hasil penelitian terdahulu yang relevan. Pustaka acuan melihat proporsi terbitan 10 tahun terakhir. Setiap hasil penelitian harus dibahas sedalam mungkin. Panjang paparan pembahasan 20%-60% dari total panjang artikel. Penulisan pembahasan dituliskan dengan menjorok ke dalam lima digit.

Keterbatasan Penelitian (bold, capital each word, spasi 1) (bila ada)

Keterbatasan penelitian berisi mengenai keterbatasan yang ada dalam penelitian yang keterbatasan tersebut berpengaruh pada hasil penelitian. Penulisan keterbatasan dituliskan dengan menjorok ke dalam lima digit dalam 1-2 paragraf saja.

KESIMPULAN (bold, spasi 1)

Kesimpulan berisi hasil temuan penelitian yang berupa jawaban dari pertanyaan dan tujuan penelitian yang berupa inti dari penelitian. Kesimpulan tidak mengulang hasil atau pembahasan, namun poin-poin penting dari hasil penelitian dipaparkan dalam kesimpulan.

Kesimpulan dibuat dalam bentuk paragraf dan bukan dalam bentuk *bulleting* atau *numbering*. Penulisan kesimpulan dituliskan dengan menjorok ke dalam lima digit dalam 1-2 paragraf saja.

SARAN (bold, spasi 1)

Saran berisi masukan atau rekomendasi dari penulis bagi pembaca atau bagi yang ingin melakukan penelitian pada ranah yang sama. Saran ditulis poin-poin namun spesifik. Saran mengacu pada tujuan, logis, dan efektif serta operasional bahwa penelitian tersebut perlu dilanjutkan.

UCAPAN TERIMA KASIH (BILA ADA)

Ucapan terima kasih terutama ditujukan kepada pemberi dana penelitian atau donator. Ucapan terimakasih juga dapat disampaikan kepada pihak-pihak yang membantu pelaksanaan penelitian. Penulisan ucapan terimakasih penelitian dituliskan dengan menjorok ke dalam lima digit.

DAFTAR PUSTAKA (bold, spasi 1)

Semua rujukan atau sitasi dalam teks artikel harus tercantum dalam daftar pustaka. Penulisan rujukan pada teks sesuai aturan *Harvard Style*. Jumlah rujukan maksimal 30 referensi yaitu minimal 80% referensi berasal dari jurnal 5 tahun terakhir, sedangkan sisanya 20% berasal dari buku terbitan 10 tahun terakhir atau sumber lain yang relevan. Penulisan referensi dianjurkan menggunakan aplikasi Mendeley. Ditulis tanpa memakain nomor urut. Cantumkan nama belakang penulis dan inisial nama depan diurut sesuai inisial nama belakang penulis. Maksimal 2 orang nama penulis ditulis semua. Jika lebih dari 2 orang, diikuti “dkk” atau “et al”.

Sumber referensi harus merupakan sumber acuan primer bukan merupakan kutipan yang diambil dari sumber lain (contoh: WHO, 1995 dalam Kementerian Kesehatan Republik Indonesia, 2015). Penulis tidak diperkenankan menggunakan dari referensi dari blogspot.com, wordpress.com, atau artikel lain yang tidak terpublish dalam jurnal. Daftar rujukan/isu disusun dengan tata cara seperti contoh berikut ini dan diurutkan secara alfabetis dan kronologis spasi 1 menggunakan dua kolom.

1. Rujukan Dari buku

- a. Penulis tunggal
Baxter, C. 1997. *Race equality in health care and education*. Philadelphia: Balliere Tindall.
- b. Penulis dua atau tiga
Cone, J.D., & Foster, S.L. 1993. *Dissertations and theses from start to finish: Psychology and related fields*. Washington, DC: American Psychological Association.
- c. Penulis berupa tim atau lembaga pemerintah, organisasi, asosiasi, American Psychiatric Association. 1994. *Diagnostic and statistical manual of mental disorders* (4th ed.). Washington, DC: Author.
University of Waikato. 1967. *First hall of residence* (Information series No. 3). Hamilton, New Zealand: Author.
- d. Buku berseri/multi volume (editor sebagai penulis)
Helber, L. E. 1995. Redeveloping mature resorts for new markets. In M. V.

Conlin & T. Baum (Eds.), *Island tourism: Management principles and practice* (pp. 105-113). Chichester, England: John Wiley.

Koch, S. (Ed.). 1959-1963. *Psychology: A study of science* (Vols. 1-6). New York:

McGraw-Hill. Terjemahan

Kotler, Philip. 1997. *Manajemen pemasaran : Analisis, perencanaan, implementasi* (Hendra Teguh & Ronny Antonius Rusli, Penerjemah). Jakarta: Prenhallindo.

Bab buku pada buku yang memiliki editor

e. Buku Terjemahan

Aturan penulisan: Penulis asli. Tahun buku terjemahan. *Judul Buku Terjemahan (dicetak miring Capital Each Word)*. Bila ada editor (nama editor, Ed/Eds.) bila ada (... , ed, Vol...) edisi dan volume jika ada) (nama penerjemah translator). Kota penerbit: Nama penerbit. Bila ada versi e-booknya bisa ditambahkan alamat DOI setelah nama penerbit. Contoh :

Gonzales, R. 2004. *Pembuatan citra digital* (2nd ed.) (Handayani, S translator). Yogyakarta: Ansri Offset.

2. Rujukan Dari Makalah

a. Makalah konferensi - online

Bochner, S. 1996, November. *Mentoring in higher education: Issues to be addressed in developing a mentoring program*. Paper presented at the Australian Association for Research in Education Conference, Singapore. Diakses dari <http://www.aare.edu.au/96pap/bochs96018.txt>

b. Makalah seminar, konferensi, dan sejenisnya

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