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Description

JPH RECODE is a journal published by Public Health Program Study PSDKU Universitas Airlangga Banyuwangi. Our journal is published every twice a years are on October and March. JPH RECODE is on public health as discipline and practices related to preventive and promotive measures to enhance health of the public through scientific approach applying variety of technique. This focus includes area and scope such as biostatistics and health population, epidemiology, health education and promotion, health policy and administration, environmental health, public health nutrition, sexual and reproductive health, and occupational health and safety.

JPH RECODE was first published since October 2017 (Volume 1 Issue 1) with 6 manuscripts in 60 pages, then from March 2018 until now our journal has been publishing 8 manuscripts in every edition. Every edition now consists of 65-75 pages. Manuscripts are written in full Indonesian (Bahasa Indonesia) or full English except on abstracts used both languanges are Indonesian and English.

The journal employs peer-review mechanism where each submited article should be anonimously reviewed by expert peers appointed by the editor. Articles published in this journal could be in form of original article.

Focus and Scope

JPH RECODE is a scientific journal which published original articles of public health. The editors welcome scientifict articles relevant to national and international public health issues. The journall welcomes submissions from around the world as well as from Indonesia. This journal is published twice a year. Focus and Scope of JPH RECODE:

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6. Biostatistics
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AUTHOR GUIDELINES FOR ONLINE SUBMISSION

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- Clicking on "Author" link will take you to the page which will show link for "Active" & "Archived" article.
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2. UPLOAD SUBMISSION
3. ENTER METADATA
4. UPLOAD SUPPLEMENTARY FILES
5. CONFIRMATION

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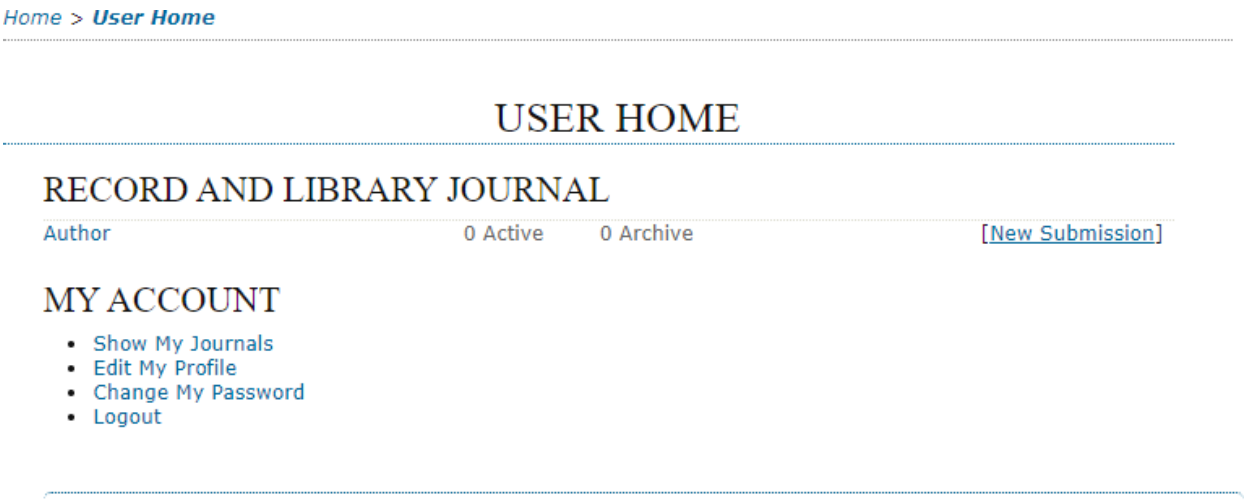

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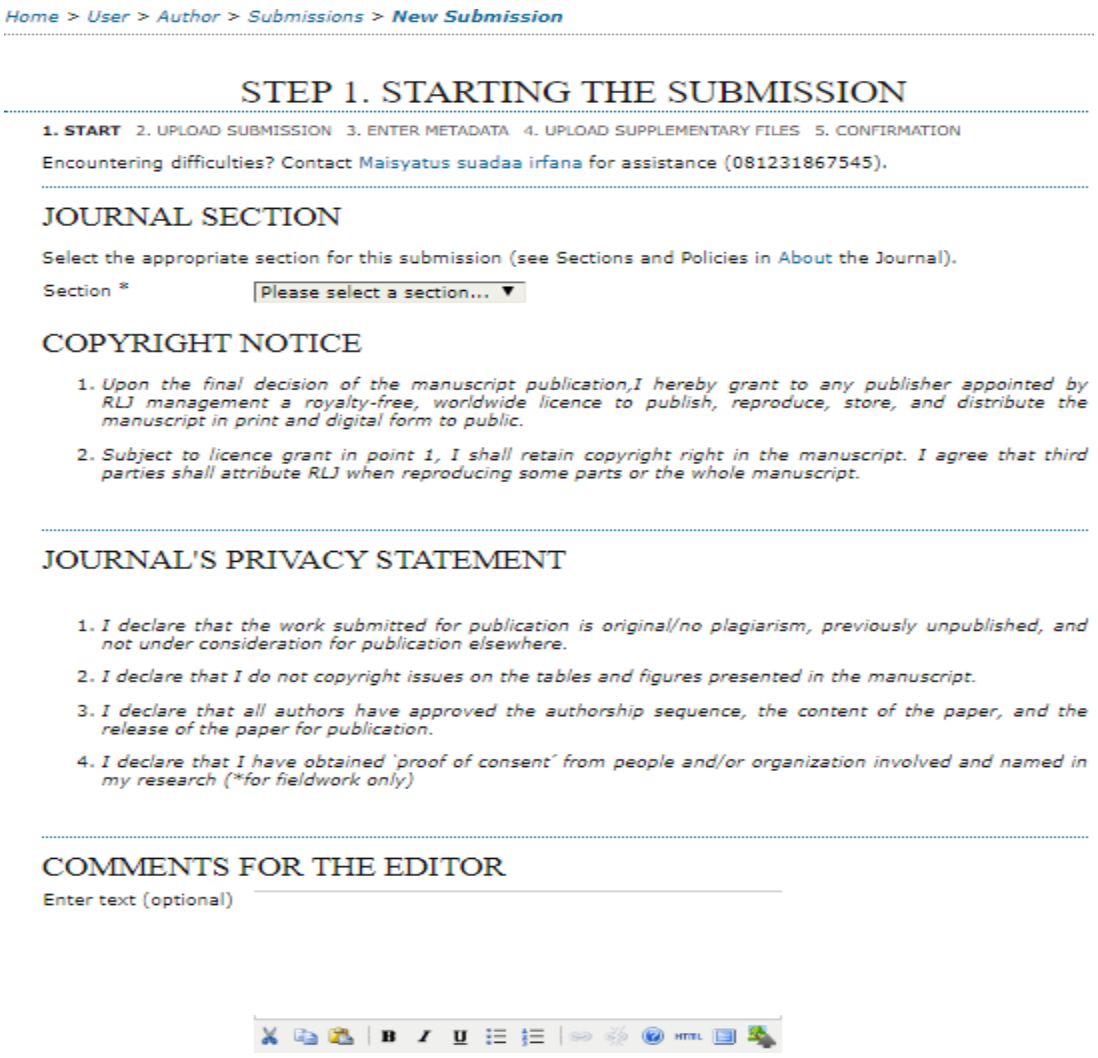
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Figure 3. Uploading submission file

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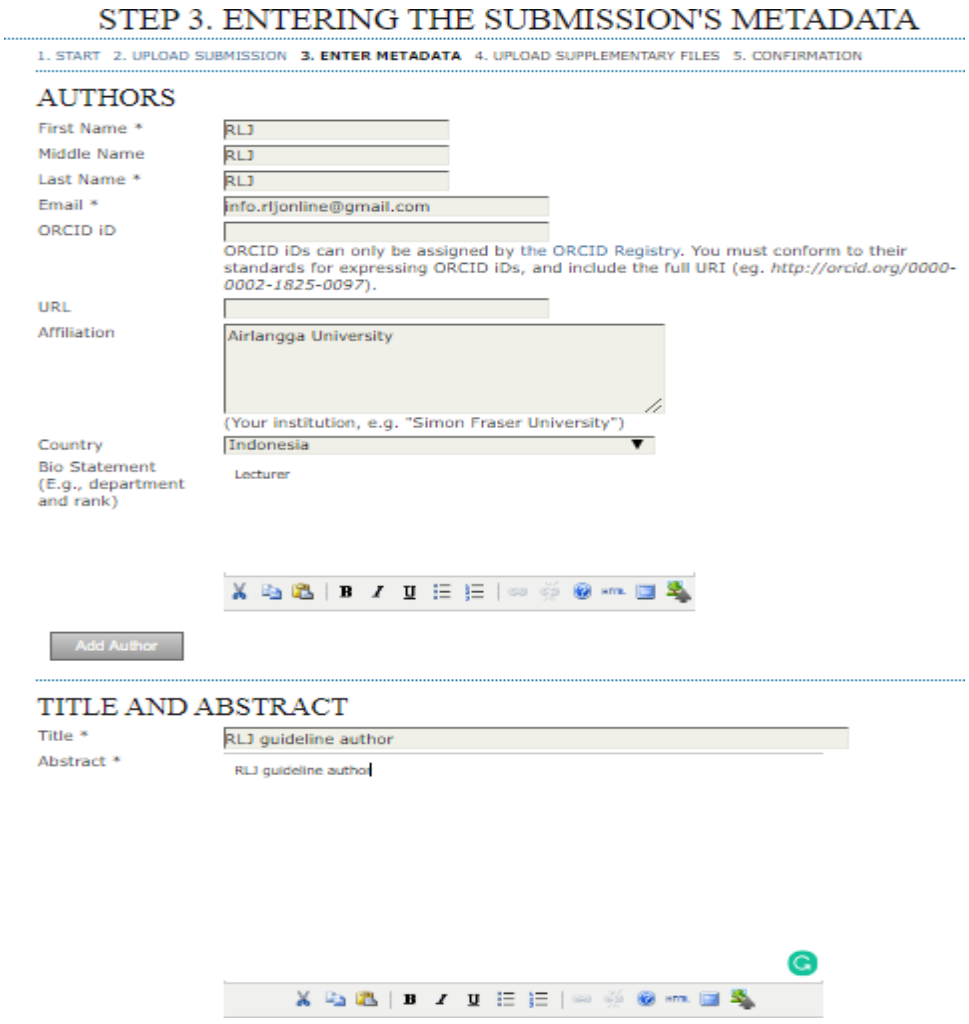

Figure 4. Author details, tittle & abstract metadata

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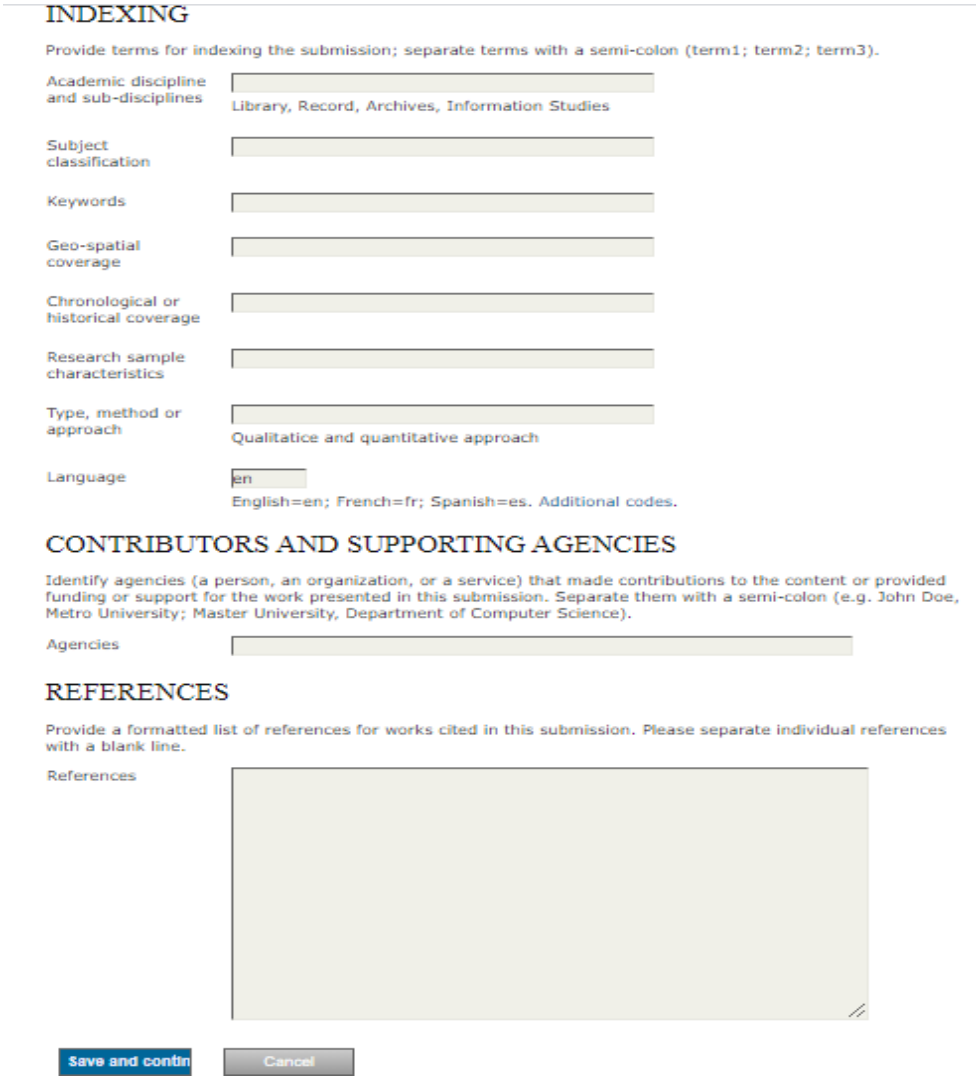

Figure 5. Indexing, Contributors, Reference Metadata

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STEP 4: UPLOADING SUPPLEMENTARY FILES

This step is optional. Supplementary Files (see Fig. 6) can be uploaded in any file format like TIF, JPG, GIF, Word, etc. Locate the file you want to submit and select it. Click "Open" on the Choose File window, which places the name of the file on this page. Click on the button "Upload" which will open a page for entering supplementary file metadata as shown in Fig. 7 below. Click on "Save and continue" to upload the file from your computer to the journal's web site and renames it following the journal's conventions.

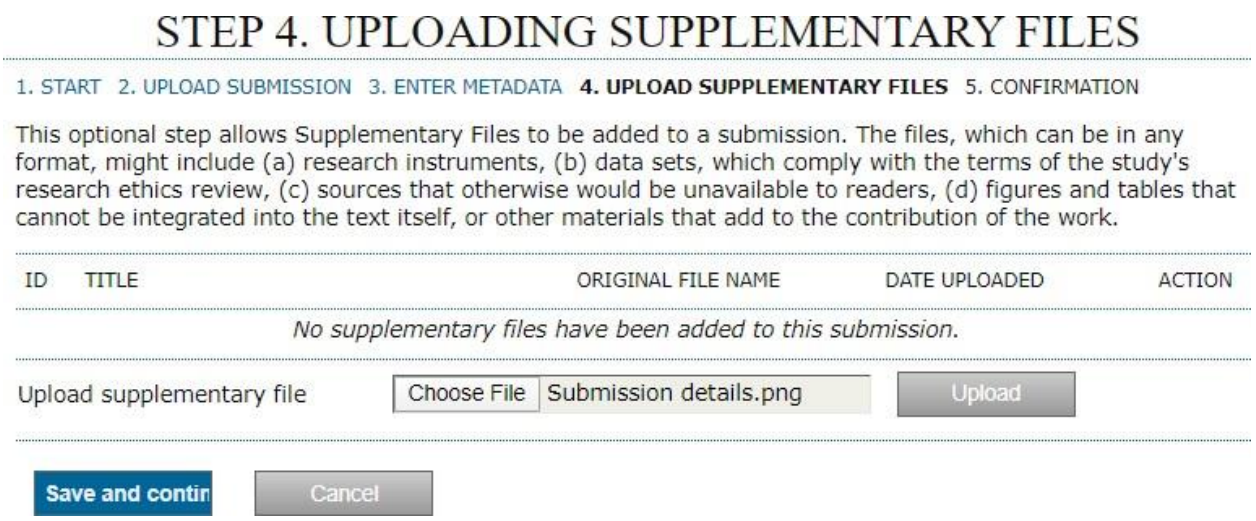

Figure 6. Uploading supplementary files

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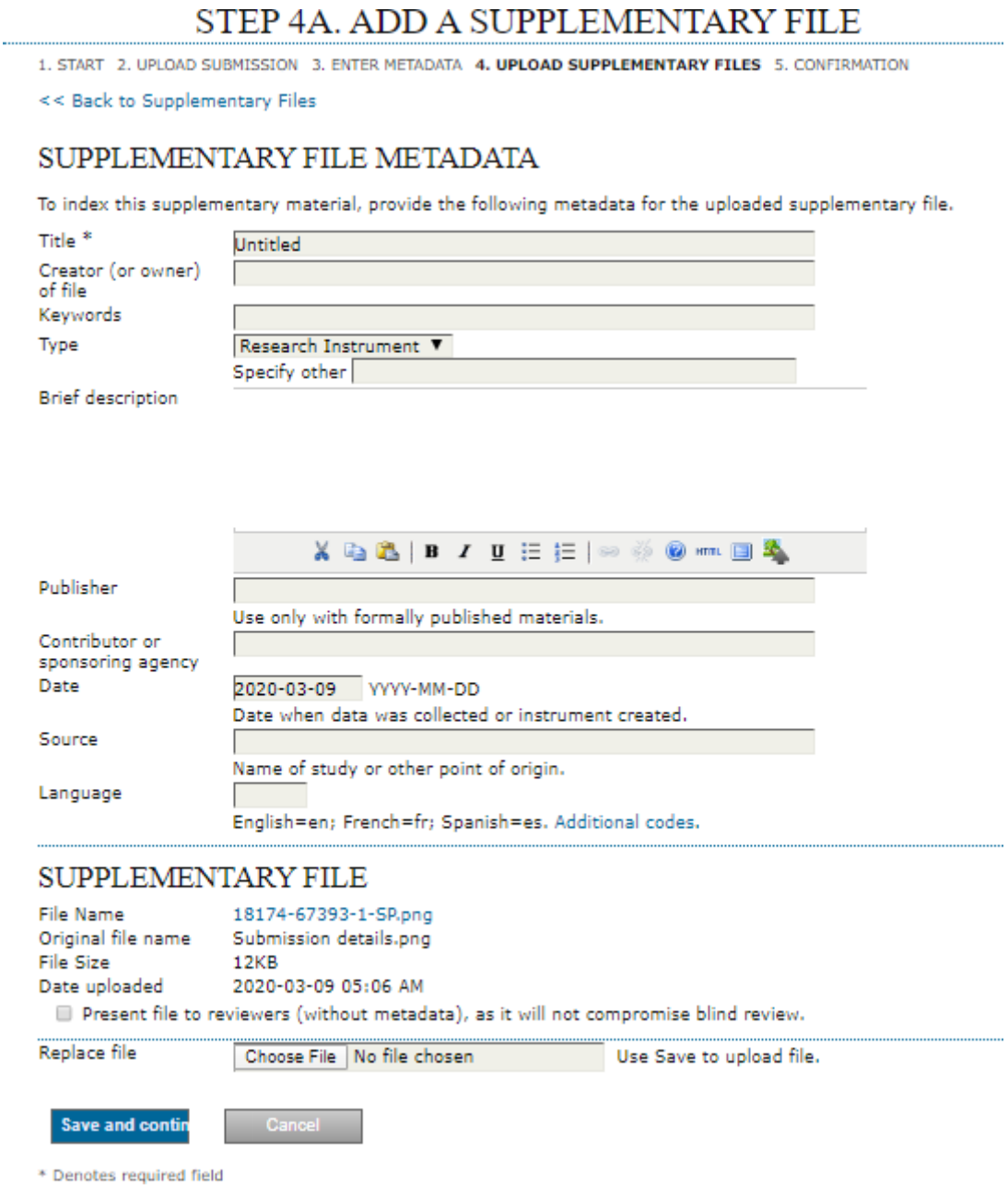

Figure 7. Supplementary file metadata

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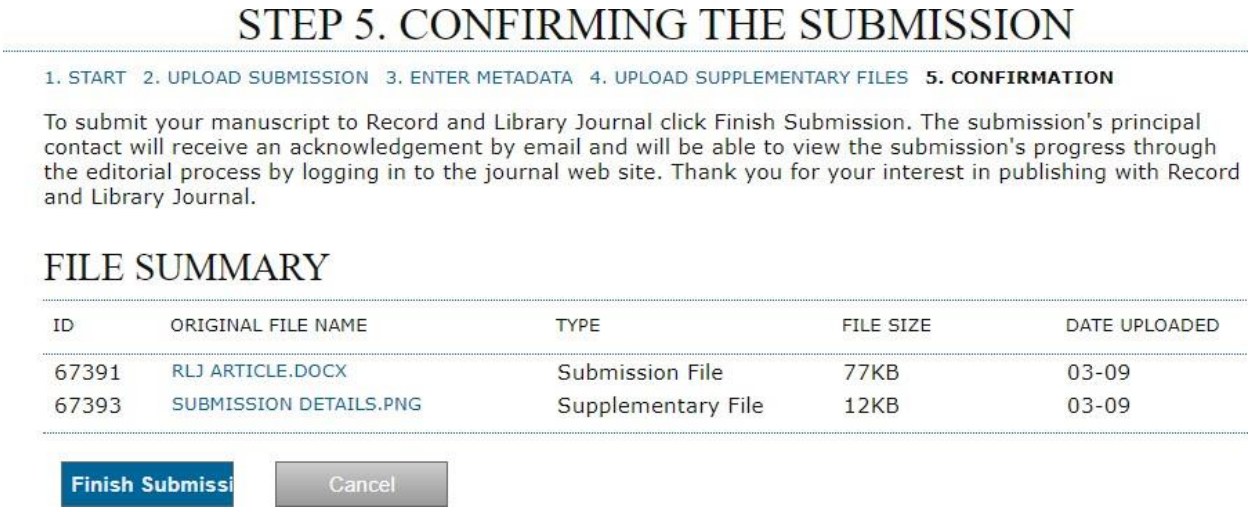

Figure 8. Completing submission

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HOW TO SEE THE PROGRESS OF THE SUBMISSION?

Authors are informed about the progress of the submission by generated email. Online publishing system informs about every important step of the review and editing process. Author should login to the system to see the progress of the submission and to take the required action.

ACTIVE SUBMISSIONS: After login, click on the link "Author". This page will show two tabs (links)- one for "Active" & other for "Archive". "Active" will show list of articles with its details like article id, date of submission, authors, title & its status. "Archive" will show list of articles which are either rejected or published.

ARTICLE STATUS: After successful submission of article, the system will show its status as "Awaiting Assignment". When Editor will send the article for peer review, its status will change to "In review". When the article is accepted for publishing, its status will be shown as "In editing".

List of various statuses given for each article is described in Table 1 below:

Table 1. List of article status

Status	Description
Awaiting Assignment	The submission has been completed by you. You cannot now delete the submission from the system yourself. The Editor can now see the submission, and must assign an Editor or Section Editor to it. Author still have chance to update the metadata details like authors, title, abstract and keywords until article is assigned by the editor.
Incomplete	The submission is not complete. You had left the submission in between without completing the submission. You can return and finish the submission at any time. You can continue submission from the step where you had left it last time. Author can also delete the incomplete article.
In Review	The submission is now in the review process. You should receive notification on the review decision.
In Editing	The submission has completed the review process and has been accepted for publication; it will now make its way through the system's copyediting, layout editing and proofreading processes.
Archived	The submission has been rejected. Article is no longer in active process. All such articles are listed under the tab "Archived".

Journal of Public Health Research and Community Health Development
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ARTICLE DETAILS: After login, click on the ARTILCE TITLE link to view the details of the article. This page will show three tabs (links)- SUMMARY, REVIEW & EDITING. SUMMARY page displays the short summary of the submission and the metadata as shown in Fig. 9 below.

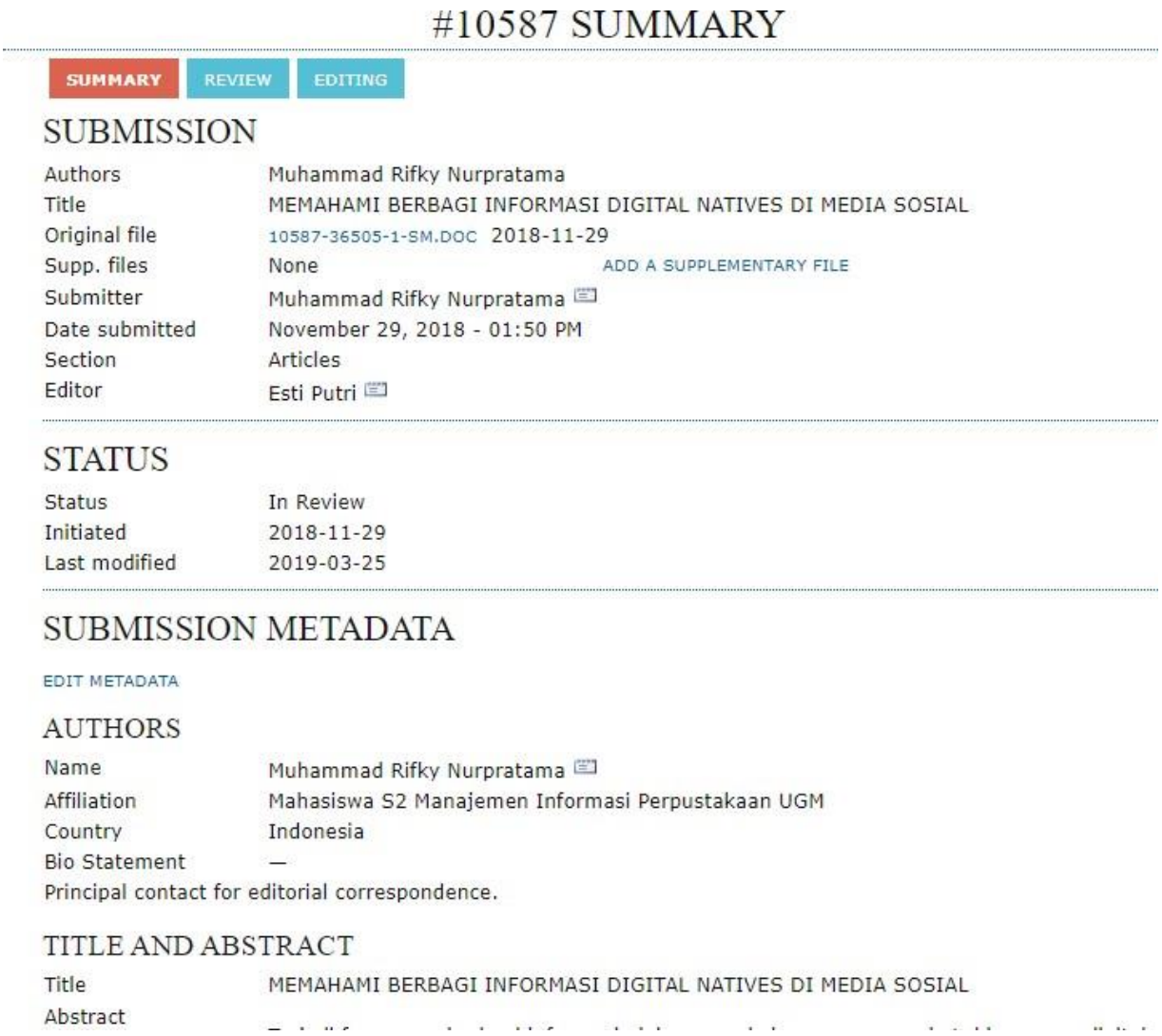

Figure 9. Article details - Summary

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Second tab "REVIEW" displays the status of the review process as shown in Fig. 10 below.

Figure 10. Article details - Review

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Author can view the editor version of the manuscript and can also upload the author version of manuscript if he had been asked for revision by the editor. An overview of the editing status after the paper's acceptation is displayed in 3rd tab.

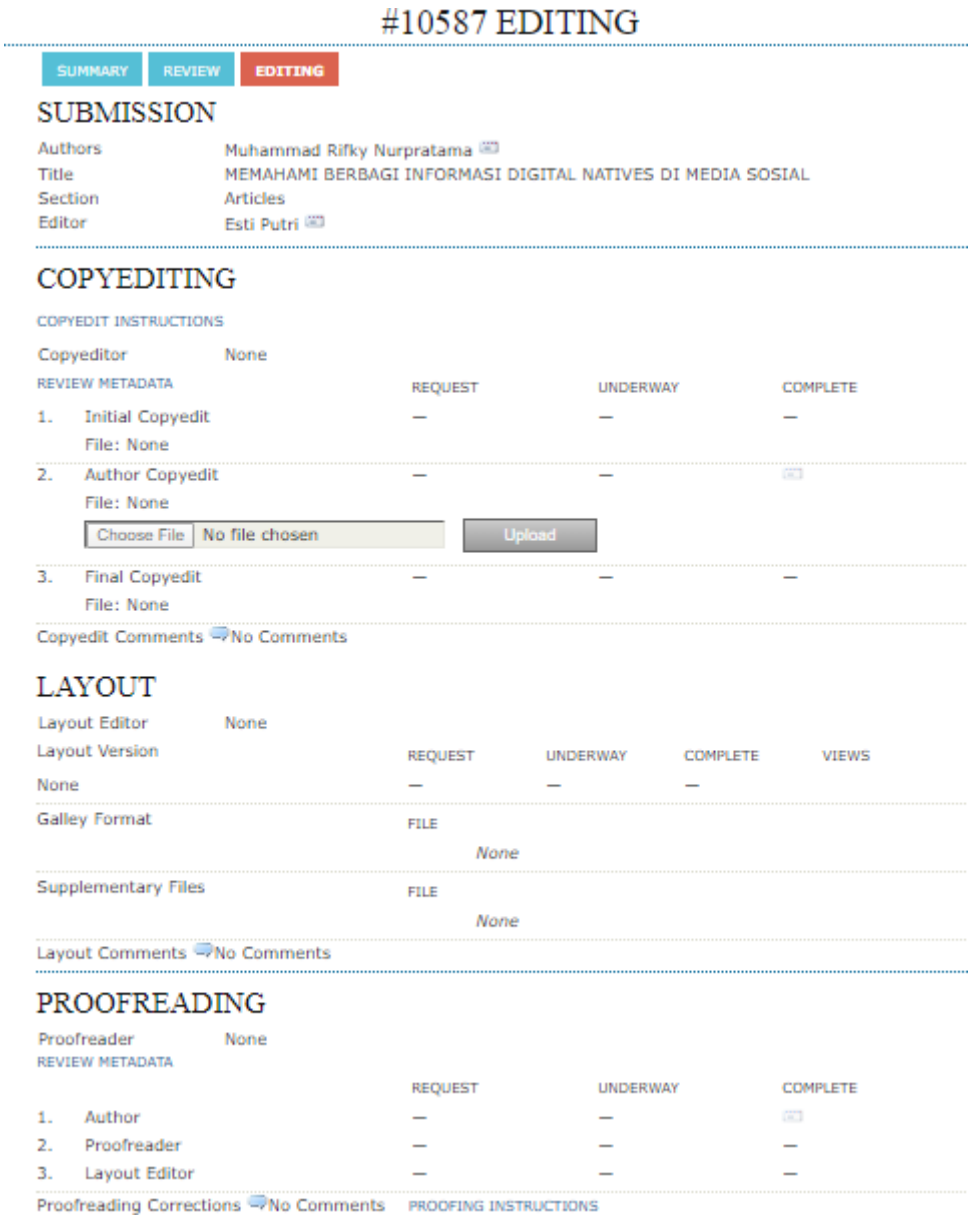

Figure 11. Article details – Editing

TECHNICAL SUPPORT

For any query regarding technical support or assistance for online submission, send email to info.rljonline@gmail.com.