

Guide for authors

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The manuscript must be submitted in soft copy file via CD or e-mail. Manuscript should be typed using MS Word program. The font used should be Times New Roman, sizing 14 pt for the title, and 12 pt for others. Headlines are typed in bold, while Latin names are typed in italics. Three legible copies of the manuscript which are typed in double space with wide margins on good quality A4 white paper (210 × 297 mm) should also be enclosed. The length of article should not below 10 pages and should not exceed 12 pages. The left, right, top, and bottom margin should be 2.5 cm or 1 inch length. Authors should also follow the manuscript preparation guidelines.

All Research Reports, Case Reports, and Literature Reviews must contain:

- **Title** should be brief, specific and informative. The title must contain maximum 10 words (not exceeding 40 letters and spaces) with capital letter on the first word of the title. The title must be provided in English and Bahasa Indonesia.
- **Name of Author(s)** should include full names of author(s), address to which proofs are to be sent, name and address of the department(s) to which the work should be attributed and appointed accordingly with asterisk (*) symbol.

Example:

Jamal Bin Razak,¹ Matsuo Hamada,² Ninuk Hartati,³ and Harold Whitfield⁴

¹ Department of Oral and Maxillofacial Surgery
Faculty of Dentistry - University of Malaya
Malaysia

² Department of Prosthodontics
School of Dentistry - Hiroshima University
Japan

³ Department of Dental Public Health
Faculty of Dentistry - Airlangga University
Surabaya - Indonesia

⁴ Department of Endodontics
School of Dental and Health Sciences -
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Australia

- **Abstract** should be structured with concise description (contains not more than 250 words, formatted in 1 space, and done in one paragraph). The abstract must be provided in English.
- **Abstract in Research Reports** should consists of "**Background:**", "**Purpose:**", "**Method:**", "**Result:**" and "**Conclusion:**" typed in bold within one paragraph. Footnotes, references, and abbreviations are not used in the abstract.

- **Abstract in Case Reports** should consists of "**Background:**", "**Purpose:**", "**Case(s):**", "**Case Management:**" and "**Conclusion:**" typed in bold within one paragraph. Footnotes, references, and abbreviations are not used in the abstract.
- **Abstract in Literature Reviews** should consists of "**Background:**", "**Purpose:**", "**Reviews:**", and "**Conclusion:**" typed in bold within one paragraph. Footnotes, references, and abbreviations are not used in the abstract.
- **Keywords** contain 3-5 words and/or phrases and must be provided below the abstract. The key words must be provided in English.
- **Correspondence** should contain separated by semicolons (;) details of the author in charge with detailed mailing address and e-mail.

Correspondence is followed by the following sections according to type of article (Research Reports, Case Reports, or Literature Reviews) as follows:

I. Contents in Research Reports:

The research reports should contain the following sections: introduction, materials and methods, and results.

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The case reports should contain the following sections: introduction, case(s), and case management.

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III. Contents in Literature Reviews

Literature reviews are reviews provided by expert in its field with verified supporting credentials. The literature reviews should contain the following sections: introduction, and overviews.

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All Research Reports, Case Reports, and Literature Reviews must be followed by:

- **Discussion** explains the meaning of the examination's results, not repeating the result, in what way the reported result can solve the problems, differences and equalities with previous study and development possibilities. This section should include the conclusion of the reported work or case and suggestion for further studies if necessary.
- **Acknowledgements** to all research contributors, if any, should be stated in brief at the manuscript, prior to references.
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