

Author Guidelines

Palimpsest: Jurnal Ilmu Informasi dan Perpustakaan

Submissions must be original work and have never been previously published. Research manuscripts are preferred. This should be proved by sending the author's statement through supplementary files in Open Journal Systems (OJS). The chief editor will not process the author's submission (whether in e-mail or OJS submission menu).

Title

- Is written in two languages: Indonesian and English.
- Avoids uppercase applied in the whole letters.

Abstract

Abstract **consists of 150-350 words**, written in one paragraph, continued by keywords. The abstract contains background, writing purposes, discussion, and conclusion. Submissions from research must include the research method and output. Abstract and keywords are written in two languages, Indonesian and English.

Manuscript content

Manuscript content includes the introduction, research method, results and discussion, conclusion, and references. A sub-chapter on Literature Review is unnecessary.

- Relevant to the need for learning processes in the social and political sciences and humanities field.
- Closely related to or relevant with the authors' mastery background, either theoretical writing, methodological writing, research summary, or scientific book review.
- Considering the content objectivity and scientific rules.
- The editors consider **4000-8000 words** to be the preferable article length. The length of the manuscript should not exceed 8000 words, including text, all tables and figures, notes, and appendices intended for publication. A manuscript that exceeds the 8000-word limit will be returned without review.
- Submitted manuscript will be checked using Turnitin software. The manuscript will be passed if the similarity is **less than 25%**.
- It is **prohibited** to generate articles using **Artificial Intelligence (AI) technology**.

Writing technique:

- Within the manuscript body, **avoid** using dot points, alphabetizing, or numbering as follows:
1)
2)
This model of writing is **preferred**: 1), 2)
- Manuscript written in essay format, no numbering between chapter or part is allowed.
- The table and graph should be referred in the discussion.
- Make the tables or graphs as straightforward as possible. The table should contain table number, title, note, and information if needed (below the table to explain abbreviation in the table). Use only horizontal lines, and vertical lines are not allowed.
- Use running note instead of footnote or endnote; for example:
..... (Eveleth & Tanner 1990:10, Kennedy 1993).
..... (Abolfotouh et al. 1993).
..... (Boas 1896 in Martin 1928).

- **Avoid** journal name abbreviation in referencing.
- Instead of using points, conclusion is written in paragraph format.
- Reference uses “name-year” system, accordance with alphabetical family name.

Author

- The author’s name should be spelled consistently. **An academic degree is not necessary.**
- The author fully responsible for manuscript content.
- Attaching Curriculum Vitae (CV) and Author’s Statement Letter in **Supplementary Files**.
- Submission must be adjusted with this journal referencing style (reference citing, footnote using, systematics, illustration, table, etc.).
- Submitting the manuscript (in Indonesian) and abstract (in Indonesia and English). The manuscript typed by MS Word, font type is Times New Roman, spacing 1 in A4 paper.
- Signing an author’s statement letter stating that submission is not under consideration or peer reviewed or accepted for publication or in the press or published elsewhere. The manuscript should not be submitted to another journal during the review process by Palimpsest: Jurnal Ilmu Informasi dan Perpustakaan reviewers.
- Signing a statement letter stating that submission is plagiarism-free and fully obeying the citing rules (the author did not copy-paste, but paraphrase).
- Manuscripts **should be submitted electronically** through the Open Journal Systems (OJS): <https://e-journal.unair.ac.id/Palimpsest/about/submissions#onlineSubmissions>
- After the article has received the agreement to be published, authors are requested to contribute to the journal’s maintenance and development.

Editor:

- Editor reserves the right to edit the articles without changing the content and authors’ ideas.
- Editor will return a non-proper article.

Referencing Style follows Harvard 2 Style

Blog

Family Name, INITIAL(S)., Year. Title of blog entry. URL. Title of Blog. (Date accessed]).
 Newton, A., 2007. Newcastle toolkit. URL <http://elgg.leeds.ac.uk/libajn/weblog/>. Angela Newton: Blog. (accessed 23.2.07).

Book (printed, one author or more)

Note: Must include the name of publisher and the city of publisher. State the edition only if the book is not the first edition.

Family Name, INITIAL(S)., Year. Title, Edition. Publisher, City of publication.

Adams, A.D., 1906. Electric Transmission of Water Power. McGraw, New York.

Dym, C.L., Little, P., Orwin, E.J., Spjut, R. E., 2009. Engineering Design: A Project-based Introduction, 3rd ed. Wiley, Hoboken, N.J.

Book (printed, with an editor)

Family Name, INITIAL(S). (ed), Year. Title. Publisher: City of publication.

Crandell, K.A. (ed), 1999. The Evolution of HIV. Johns Hopkins Press, Baltimore.

Chapter in a book (printed)

Note: Must include the chapter title, the book title, the name of publisher and the city of publisher. Besides the name of author/s of the specific chapter, you must also include the name of editor/s of the book. State the edition only if the book is not the first edition.

Family Name, INITIAL(S)., Year. Chapter title. In: Family Name of Editor(s), Initial(s). (Ed.), Title of book. Publisher, City of publication. Page number of your quotation.

Coffin, J. M., 1999. Molecular Biology of HIV. In: Crandell, K.A. (Ed.), The Evolution of HIV. Johns Hopkins Press, Baltimore, pp. 24-35.

Conference papers and proceedings

Note: Must include the name of conference and where it was held.

Family Name, INITIAL(S)., Year. Title of paper. In: Editor(s) of conference proceedings if known. Title of conference. Location of conference, Page number(s).

Robertson, J., 1986. The economics of local recovery. In: The Other Economic Summit. London, pp. 5-10.

Journal article

Note: List of references must be sorted in alphabetical order. Digital object identifier (DOI) must be excluded from the reference list. Uniform resource locator (URL) and the date of article accessed must be excluded from the references list, unless stated otherwise. And all the author must be listed.

Family Name, INITIAL(S)., Year. Title of article. Journal title. Volume, page number of your quotation. Walker, J. R., 1998. Citing serials: Online serial publications and citation systems. Serials-Librarian. 33, 343-356.

Newspaper article

Family Name, INITIAL(S)., Year. Title of article. Newspaper title, page number of your quotation. Webster, B., 2006. New speed camera puts more drivers in the frame. Times, p. 1.

Newspaper article (without author's name)

Newspaper, Year. Title of article, page number.

Jawapos, 2008. Perguruan tinggi kelas Dunia dari Jatim, p.5.

Newspaper article (online)

Note: Must provide URL of the newspaper article and the date accessed.

Hardcastle, G., 2015. The white rose of Yorkshire is still flying high in the cricket' [WWW Document]. The Press. URL http://www.yorkpress.co.uk/sport/13339665.Gale_gears_up_for_pivotal_spell_for_Yorkshire/. (accessed 19.6.15).

Thesis or dissertations

Note: Must include the type of dissertation, the name of university and the country.

Family Name, INITIAL(S)., Year. Title (Type of qualification). Academic institution, city.

Gill, M. R., 1997. The relationship between the physical properties of human articular cartilage and tissue biochemistry and ultrastructure (M.Sc. dissertation). University of Leeds, London.

YouTube video

ChannelName, Year. Title [WWW Document]. YouTube. URL (date accessed x.xx.xx).

Yangster391991, 2007. Kungfu mix wit breakdance!!! [WWW Document]. YouTube. URL <http://youtube.com/watch?v=qMZoZsRZxKY> (accessed 23.02.07).

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